

Parkshore Homeowners' Association, Inc.
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Annual Meeting
Thursday March 14, 2024 – 5:30 p.m. by Zoom

Meeting Called to Order: The meeting was called to order at approximately 5:32 PM.

1. **Board Members Roll Call:** Board members in attendance were Barbara Frank, Fred Yates, Ed Boyd, Judy Crondahl and Joan Wilkerson. New members present: Kayla Wyatt, PJ Bauer, Heather Schrage.
2. **Approval of Minutes of January Minutes:** Minutes from the January 2024 meeting were approved without any changes.
3. **Certification of Election by Fred Yates:** Board Secretary Fred Yates reported that Board member election results have been certified. The ballots were distributed, collected, and tallied by JPR Management Services. An ownership majority vote was achieved. Beginning immediately, the new Parkshore Homeowners' Association Board members are as follows below. Banking signature cards for the Association's new Board members will be updated accordingly.
 - a. President: Joan Wilkerson
 - b. Vice President: Paula Jo (PJ) Bauer
 - c. Secretary: Kayla Wyatt
 - d. Treasurer: Heather Schrage
 - e. 2nd Vice President: Barbara Frank

Former Board President, Barbara Frank, turned control of the meeting over to new Board President, Joan Wilkerson.

4. **Financial Reports:** A current (to February 29, 2024) Balance Sheet and Budget vs Actuals document was provided prior to the meeting, as well as a copy of the Annual Budget. There were no questions or discussion related to these financial reports.
5. **Manager's Report:** Christopher Burton of JPR Management Services provided an overview of the Manager's Report and highlighted the following updates:
 - a. Manager is proceeding with arranging work that is on the health and safety list.
 - b. Manager is working on updating the savings plan.
 - c. Manager is working on bids for larger projects and gathering information to be presented at a later time.
 - d. Manager is working on the landscaping project for remediation of the area affected by the new drainage system.
6. **Volunteer Recognition:** Barbara Frank acknowledged those owners that helped the community respond to heavy snowfall this winter season. Barbara thanked Adam Bauer for his work on the Association's website and computer network. She also acknowledged those that have been helping with cardboard recycling.

Terri Lauterbach acknowledged the community's recycling efforts in general and requested that people remove the caps from plastic bottles prior to recycling the bottles.

7. **Owner Comments:** Esther Millea (unit L3) requested updates on the gate for K building and the steps across from the fire hall which had recently been removed. Thomas Faust, of JPR Management Services, reported that Doak's Lock & Key has ordered parts to repair the gate and will be doing so once the parts arrive. Christopher Burton reported on the Board's decision to remove and not replace the stairs. Terri Lauterbach (unit N6) suggested that any future discussions on this topic should include the possibility of moving the steps approximately ten feet so as not to interfere with winter snowplowing activities.

Jacob Gemmell (unit M6) brought up how full the dumpster which serves buildings G, J, K, L and M seems to get each week and suggested a potential solution could be more use for the dumpster near the end of the guest parking area. Joan Wilkerson commented that the same thing happens with the dumpster in front of K building. Joan suggested that a message go out to all owners reminding them to look for other nearby dumpsters that are not yet full.

Judy Crondahl (unit A4) expressed gratitude for her two years of service on the Board and especially thanked Barbara Frank for her leadership during her time as Board President.

Christopher Burton asked that one of the meeting participants (shown in the Zoom meeting as "iPad2" identify herself and it was Deatrea Marcell (unit A2).

8. **Adjournment:** The meeting adjourned at approximately 5:56 PM.